

JAMIA HAMDARD
HAMDARD NAGAR, NEW DELHI-110062
NOTICE INVITING TENDER

NIT No.:- JH/Civil/Hort./77/2022

Date: 16.06.2022

Jamia Hamdard invites sealed items rate Tenders in single bid system from Registered/ Working/worked Contractors at Govt./Semi Govt./State Govt. Departments/Higher Educational Institutions or Working/worked Agencies at Jamia Hamdard for the below mentioned work. The Tender documents and other details are available on the website: www.jamiahamdard.edu. Last date of submission of the Tender 27.06.2022 up to 3.00 pm.

The bidders are also advised to visit site to satisfy themselves before submitting the bids. Bidders not fulfilling the eligibility criteria may be rejected.

NAME OF WORK: **Repair & Renovation of office and store room of Horticulture Deptt. at Nursery Compound.**

ESTIMATED COST **Rs. 5,66,111.00**

EARNEST MONEY: Rs. 11,350.00

TENDER FEE: Rs. 500 only (Non Refundable)

TIME PERIOD: 30 days.

The Tender duly filled should be dropped in the Tender Box kept in Purchase Section, Admin Block on or before 27.06.2022 up to 3.00 PM along with demand draft of Tender fee & Earnest Money in sealed envelope clearly specifying the name of work. The D.Ds shall be in favour of "Jamia Hamdard" payable at New Delhi. The Tenders shall be opened on same day i.e. 27.06.2022 at 3.30 PM by the Tender opening committee in the presence of available interested parties in the Office of the Executive Engineer.

In case the required procedure is not followed, the Tender can be rejected. Jamia Hamdard reserves the right to reject any or all Tenders without assigning any reason whatsoever.

Registrar

Copy to:

1. System Analyst, Computer Center, to kindly upload the NIT with Tender documents on the University's website.
2. PA to Finance Officer for kind information
3. Chairman, Horticulture Committee for kind information
4. Executive Engineer for kind information
5. Concerned Engineer for information & necessary action
6. Notice board of Admin Block

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FOR

Repair & Renovation of office and store
room of Horticulture Deptt. at Nursery
Compound.

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(1) SCOPE OF WORK

Repair & Renovation of office and store room of Horticulture Deptt. at Nursery Compound.

(2) ELIGIBILITY CRITERIA

1. Bidders must have Registered at Govt. /Semi Govt./State Govt. Departments/Higher Educational Institutions or Worked/Working Agencies at Jamia Hamdard/other Govt./Semi Govt. Organisations. Bidders have to submit the related copies of the documents and other Registration Certificates justifying the eligibility criteria along with the Tenders documents. The original documents will have to be produced when asked for verification.
2. Contractors should have executed similar nature of works of at least one contract of 80% value of estimated cost of works or two contracts of similar nature of works of 60% value of estimated cost of works or three contracts of similar natures of works of 40% value of estimated cost of works in the last 3 years in any Govt. /Semi Govt. /State Govt. Departments/Institutional Buildings, Universities and produce credentials in support thereof.
3. The firm should have average annual financial turnover of at least Rs. 08 Lakhs during the preceding last 3 consecutive financial years. Copies of the audited balance sheet of the vendor/bidder for the last three financial years, details of Permanent Account Number and ITR (Income Tax Return) for last 3 financial years must be attached by the Bidder.
4. Bankers certificate for credit worthiness/Solvency not less than Rs. 08 lakhs.
5. The Bidders must have GST, PAN, ESI, EPFO and other necessary Registration Certificates.

Note: - Tenders shall also be liable for rejection on any of the following grounds:

- a) Tenders submitted late.
- b) Tenders containing remarks uncalled for.
- c) Conditional tenders
- d) Tenders not submitted on prescribed Performa.
- e) Telegraphic tenders.
- f) Tender submitted without E.M.D. and Cost of tender document.

(3) SUBMISSION OF BIDS

1. **Submission of Tenders:** Tenders should be submitted in sealed envelope super-scribing NIT No. & name of work, due date for opening, bidder's name & address. The Tenders duly filled should be dropped in the Tender box kept in the Purchase Section; it should not be handed over to any employee of the Jamia Hamdard. No Tender shall be accepted later than the time schedule specified above. Any clarifications/amendments/corrigenda etc., to NIT before last date of submission of bid will only be available on our website: www.jamiahamdard.edu. Therefore bidders are advised to keep visiting our website.

In this bid, the bidder shall submit the following:

- a. Covering letter on Company's Letter head
- b. Earnest Money Deposit (To be deposited by every bidder without any exemption)
- c. Copies of GST, PAN and other necessary Registration Certificate
- d. Entire pages of Tender documents should be duly signed & stamped by the bidder.
- e. Bidder not complying the bid & equability criteria is liable to be rejected.
- f. BOQ is cited on **Annexure "X"**

In this bid, bidders are required to quote his item rates in the above said attached BOQ in accordance with the scope of works, terms & conditions & technical specifications enclosed. **The rates/price quoted by contractor should be all inclusive i.e. should include all material cost, labour, services,**

plant/machinery/tools & tackles, ladders & scaffolding required for work, freight, Insurance, Octroi, Govt. duties & levies, GST, Service Tax, Sales Tax etc.), transport/cartage of materials/labour and all other expenses not specifically mentioned but reasonably implied. Nothing over and above these rates shall be payable to contractor. Further nothing extra in rates will be considered for any variations in Tender quantities or due to any site difficulties. It is mandatory for bidder to quote all items rate as asked for in the BOQ/ PRICE schedule. Failure in not filling some item rates will lead to rejection of Tender. The bidders should quote unconditional rates, neatly written without any overwriting and all pages should be duly signed & stamped.

Note

1. Completion certificate submitted should be issued by an officer not below the rank of Executive Engineer.
2. All documents submitted by the bidder should be self-attested along with stamp

(4) GENERAL TERMS & CONDITIONS

- I. **Earnest Money:** An earnest money of **Rs. 11,350.00** has to be enclosed along with the Bid. The EMD shall only be in the form of Bank Draft in favour of “Jamia Hamdard” payable “New Delhi”. No Cheques/Cash shall be accepted as EMD. The refund of EMD to the technically disqualified shall be made within 20 days from the date of opening of price bid. The EMD of the successful lowest bidder (L1) shall be held back and will be released after completion of the works and site clearance.
 - II. **Validity of Tenders:** Tenders shall be valid for our acceptance without any change in rates and NIT conditions for a period of 90 days from the date of opening of price bid.
 - III. **Escalation:** No escalation over and above items rates quoted by the bidder shall be paid during the execution of contract.
 - IV. **Completion time:** The time shall be the essence of this contract and entire work as titled above is to be completed in all respects within a period of 30 Days from the date of issue of the work order. Any delay in completing the work for reasons attributable to the Contractor is liable for liquidated damages as per clause XI of NIT. Under the force-majeure conditions or delay due to reasons beyond control of the contractor, Jamia Hamdard may grant suitable time extension without penalty for which the contractor has to request along with the justification/ reasons well in advance to Jamia Hamdard for approval without any prejudice to price escalation. No time extension request shall be considered after the expiry of completion period/contract. The decision of the Executive Engineer regarding Time extension will be final and binding on the contractor.
 - V. The rates shall be inclusive of all taxes (Service Tax, GST etc.) duties and cartage etc. Jamia Hamdard welfare Relief Fund will be deducted @ 0.25% of the amount of total bill claimed.
 - VI. **Site Conditions:** Contractor shall acquaint himself fully with the site conditions and the working environment of Jamia Hamdard before quoting his rates. No Compensation on account of any site difficulties will be entertained, at a later date, after award of the work.
 - VII. **Before Submitting Tender, the Contractor shall visit and examine the site and satisfy himself as to the site conditions, the correct dimensions of the work and facilities. In case of any doubt, may be clarified from the office of the Engineer In-charge.**
- Correspondence:** All the correspondence in respect of Tender/award of work shall be made to Executive Engineer.
- VIII. **Terms of Payment:** The payment shall be made on submission of the bills in proper format by the contractor after due certification by the engineer responsible for supervision of the work. Contractor will submit one full & final bill after completion of work for claiming payment based on actual quantities of items of work executed as per BOQ and Engineer’s instructions.

- IX. **Labour Laws:** The contractor will abide by all the rules and regulations related to labour laws, accident, workmen compensation act, workmen insurance etc. This will be the sole responsibility of the contractor. Jamia Hamdard will not be a party at any stage in any of the disputes relating to the above. In case, Jamia Hamdard has to bear any expenditure due to non-conformance of the above provisions by the contractor, the same will be recovered from contractor's bills.
- X. Rules governing the Contractor's employees working in the Jamia Hamdard Premises: The contractor's employees working inside the Jamia Hamdard campus will abide by the Centre's rules & regulations for works inside the campus. Any damage to the Jamia Hamdard property due to mishandling, carelessness on the contractor's or his workmen's part will be recoverable from the contractor's bills.
- XI. **Liquidated damages:** In case the work is delayed beyond the specified completion period for reasons attributable to the contractor, deductions on account of Liquidated damages @0.5% of the contract value per week will be deducted subject to a maximum of 5% of the contract value. However, during the delayed period, Jamia Hamdard also reserves the right to get some portion of work done by any other contractor at the risk and cost of the existing contractor and amount to that effect along with 10% overhead charges will be deductible from his bills/dues.
- XII. **Extra or substituted item:** If any extra or substituted item appears in the work, contractor shall submit its rate analysis supported with documents which shall be approved by Engineering Department. Analysis of rates will be based on DSR document of CPWD or based on market rates analysis for determining item rate and pay to contractor accordingly.
- XIII. Contractor should depute a qualified supervisor dedicated for this work, who will monitor and coordinate the works from contractor's side and interact with the Jamia Hamdard Engineers, responsible for supervision of work, on regular basis.
- XIV. Contractor will take due permission for entry of all his workmen in Jamia Hamdard. No unauthorized person will be allowed to work inside.
- XV. The contractor will arrange all necessary materials, tools, equipment, access ladders & scaffolding, measuring instruments and working consumables etc. needed for execution of the works. Safe custody of all such material will be contractor's sole responsibility. No extra charges will be paid for the same. Watch and ward of all material till the system is taken over by Jamia Hamdard shall be the sole responsibility of the contractor and pilferage etc. shall be entirely to his account.
- XVI. During execution of work, Engineer can make minor changes in the scope of work as per site conditions or other reasons. Contractor will have no extra claim in his rates for the same.
- XVII. If during the execution of works, any damage is caused to Jamia Hamdard property by contractor's/contractors' workers, contractor will duly make good the loss. Jamia Hamdard has the right to make suitable deduction from contractor's bills along with penalty, if contractor fails to make good the loss.
- XVIII. During execution of work, the contractor/contractors should follow all standard norms of safety measures/precautions as per relevant IS codes and CPWD specifications to avoid accidents/damages to man, machines and buildings, at his own cost. Contractor will have his own arrangement to escort the labour to the nearest hospital for treatment in case any injury happens to any worker during execution of work. The contractors also have to ensure that no one at site violate the safety/preventive measures of COVID-19 guidelines issued by the Government of India such as face mask, social distancing, cleaning of hands etc.
- XIX. Manpower deployed by the contractor at our site for carrying out contract works is strictly prohibited being associated with any other works on the campus.
- XX. No material belonging to the contractor whether consumable or non-consumable should be brought inside the Jamia Hamdard campus without proper entry at the Main Gate No. 3 nor any material should be taken out without proper gate pass issued by the authorized representatives of the Centre.
- XXI. During execution of the work, contractor should dispose of waste material on regular basis and should keep the area of work properly cordoned off and neat and clean as far as possible. After

completion of work, contractor should clear the site completely of all unwanted and junk material before submitting his final bill.

XXII. Tenders once submitted will remain with the Jamia Hamdard and will not be returned to the bidders.

XXIII. Tenders not complying with any of the provisions stated in this Tenders document are liable to be rejected. Jamia Hamdard also reserves the right to accept or reject any or all the Tenders without assigning any reason and do not bind him-self to accept the lowest bidder.

ANNEXURE X

Bill of Quantities

Name of work- Repair & Renovation of office and store room of Horticulture Deptt. at Nursery Compound.

S.N	DESCRIPTION	QTY.	UNIT	RATE	AMOUNT
1	Earth work in excavation by mechanical means (Hydraulic excavator)/manual means over areas (exceeding 30 cm in depth, 1.5 m in width as well as 10 sqm on plan) including getting out and disposal of excavated earth lead upto 50 m and lift upto 1.5 m, as directed by Engineer-in-charge. All kinds of soil	1.00	cum		
2	Demolishing brick work manually/ by mechanical means including stacking of serviceable material and disposal of unserviceable material within 50 metres lead as per direction of Engineer-in-charge. In cement mortar	1.20	cum		
3	Dismantling doors, windows and clerestory windows (steel or wood) shutter including chowkhats, architrave, holdfasts etc. complete and stacking within 50 metres lead : Of area 3 sq. metres and below	6.00	each		
4	Dismantling roofing including ridges, hips, valleys and gutters etc., and stacking the material within 50 metres lead of: Asbestos Cement sheet	25.00	sqm		
5	Dismantling stone slab roofing over wooden karries or R.C.C. battens (dismantling karries and battens to be paid for separately), including stacking of serviceable material and disposal of unserviceable material within 50 metres lead.	0.30	cum		
6	Dismantling steel work in single sections including dismembering and stacking within 50 metres lead in: Channels, angles, tees and flats	100.00	kg		

7	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering - All work up to plinth level : 1:2:4 (1 cement : 2 coarse sand (zone-III) derived from natural sources : 4 graded stone aggregate 20 mm nominal size derived from natural sources)	4.00	cum		
8	Making plinth protection 50mm thick of cement concrete 1:3:6 (1 cement: 3 coarse sand (zone-III) derived from natural sources: 6 graded stone aggregate 20 mm nominal size derived from natural sources) over 75mm thick bed of dry brick ballast 40 mm nominal size, well rammed and consolidated and grouted with fine sand, including necessary excavation, leveling & dressing & finishing the top smooth.	15.00	sqm		
9	Reinforced cement concrete work in beams, suspended floors, roofs having slope up to 15° landings, balconies, shelves, chajjas, lintels, bands, plain window sills, staircases and spiral stair cases above plinth level up to floor five level, excluding the cost of centering, shuttering, finishing and reinforcement with 1:1.5:3 (1 cement : 1.5 coarse sand(zone-III) derived from natural sources : 3 graded stone aggregate 20 mm nominal size derived from natural sources).	0.27	cum		
10	Centering and shuttering including strutting, propping etc. and removal of form for Suspended floors, roofs, landings, balconies and access platform	4.60	sqm		
11	Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete upto plinth level. Cold twisted bars	40.00	kg		
12	Brick work with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in superstructure above plinth level up to floor V level in all shapes and sizes in : Cement mortar 1:4 (1 cement : 4 coarse sand)	5.50	cum		
13	Providing and fixing M.S. grills of required pattern in frames of windows etc. with M.S. flats, square or round bars etc. including priming coat with approved steel primer all complete. Fixed to steel windows by welding	50.00	kg		
14	Structural steel work in single section, fixed with or without connecting plate, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer all complete.	1,320.00	kg		
15	Providing and fixing 1mm thick M.S. sheet door with frame of 40x40x6 mm angle iron and 3 mm M.S. gusset plates at the junctions and corners,all necessary fittings complete, including applying a priming coat of approved steel primer. Using M.S. angels 40x40x6 mm for diagonal braces	8.19	sqm		

16	Providing and fixing factory made ISI marked steel glazed doors, windows and ventilators, side /top /centre hung, with beading and all members such as F7D,F4B, K11 B and K12 B etc. complete of standard rolled steel sections, joints mitred and flash butt welded and sash bars tenoned and riveted, including providing and fixing of hinges, pivots, including priming coat of approved steel primer, but excluding the cost of other fittings, complete all as per approved design, (sectional weight of only steel members shall be measured for payment). Fixing with 15x3 mm lugs 10 cm long embedded in cement concrete block 15x10x10 cm of C.C. 1:3:6 (1 Cement : 3 coarse sand : 6 graded stone aggregate 20 mm nominal size)	75.00	kg		
17	Providing & fixing glass panes with putty and glazing clips in steel doors, windows, clerestory windows, all complete with : 4.0 mm thick glass panes sqm	3.60	sqm		
18	Steel work welded in built up sections/ framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer using structural steel etc. as required. In gratings, frames, guard bar, ladder, railings, brackets, gates and similar works	50.00	kg		
19	Cement concrete flooring 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate) finished with a floating coat of neat cement, including cement slurry, but excluding the cost of nosing of steps etc. complete. 40 mm thick with 20 mm nominal size stone aggregate	6.00	sqm		
20	Providing and fixing glass strips in joints of terrazo/ cement concrete floors. 40 mm wide and 4 mm thick	15.00	meter		
21	Kota stone slab flooring over 20 mm (average) thick base laid over and jointed with grey cement slurry mixed with pigment to match the shade of the slab, including rubbing and polishing complete with base of cement mortar 1 : 4 (1 cement : 4 coarse sand) : 25 mm thick	22.00	sqm		
22	Kota stone slabs 20 mm thick in risers of steps, skirting, dado and pillars laid on 12 mm (average) thick cement mortar 1:3 (1 cement: 3 coarse sand) and jointed with grey cement slurry mixed with pigment to match the shade of the slabs, including rubbing and polishing complete.	2.23	sqm		

23	10 cm thick (average) mud phaska of damped brick earth on roofs laid to slope consolidated and plastered with 25 mm thick mud mortar mixed with bhusa @ 35 kg per cum of earth and gobri leaping with mix 1:1 (1 clay : 1 cow dung) and covered with flat tile bricks, grouted with cement mortar 1:3 (1 cement : 3 fine sand) mixed with 2% of integral water proofing compound by weight of cement and finished neat: With common burnt clay F.P.S.(non modular) brick tile of class designation 10	50.00	sqm		
24	Providing sand stone slab for roofing and laying them in cement mortar 1 : 4 (1 cement : 4 coarse sand) over wooden karries or R.C.C. battens or structural steel sections (Karries or battens or structural steel sections to be paid separately), including pointing the ceiling joints with cement mortar 1:3 (1 cement : 3 fine sand)complete Red sand stone slab 40 to 50 mm thick	58.00	sqm		
25	Providing and fixing on wall face unplasticised Rigid PVC rain waterpipes conforming to IS : 13592 Type A, including jointing with seal ring conforming to IS : 5382, leaving 10 mm gap for thermal expansion, (i) Single socketed pipes. 110 mm diameter	3.50	metre		
26	Providing gola 75x75 mm in cement concrete 1:2:4 (1 cement : 2 coarse sand : 4 stone aggregate 10 mm and down gauge), including finishing with cement mortar 1:3 (1 cement : 3 fine sand) as per standard design : In 75x75 mm deep chase	33.00	meter		
27	Making khurras 45x45 cm with average minimum thickness of 5 cm cement concrete 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate of 20 mm nominal size) over P.V.C. sheet 1 m x1 m x 400 micron, finished with 12 mm cement plaster 1:3 (1 cement : 3 coarse sand) and a coat of neat cement, rounding the edges and making and finishing the outlet complete.	1.00	each		
28	Providing and fixing on wall face unplasticised - PVC moulded fittings/ accessories for unplasticised Rigid PVC rain water pipes conforming to IS : 13592 Type A, including jointing with seal ring conforming to IS : 5382, leaving 10 mm gap for thermal expansion.				
	Single tee without door 110x110x110 mm	1.00	each		
	Bend 87.5° 110 mm bend	1.00	each		
29	Providing and fixing unplasticised -PVC pipe clips of approved design to unplasticised - PVC rain water pipes by means of 50x50x50 mm hard wood plugs, screwed with M.S. screws of required length, including cutting brick work and fixing in cement mortar 1:4 (1 cement : 4 coarse sand) and making				

	good the wall etc. complete.				
	110 mm	2.00	each		
30	12 mm cement plaster of mix : 1:4 (1 cement: 4 fine sand)	100.00	sqm		
31	15 mm cement plaster on the rough side of single or half brick wall of mix : 1:4 (1 cement: 4 fine sand)	95.00	sqm		
32	Distemping with oil bound washable distemper of approved brand and manufacture to give an even shade : New work (two or more coats) over and including water thinnable priming coat with cement primer	100.00	sqm		
33	Finishing walls with Premium Acrylic Smooth exterior paint with Silicone additives of required shade: New work (Two or more coats applied @ 1.43 ltr/10 sqm over and including priming coat of exterior primer applied @ 2.20 kg/10 sqm)	95.00	sqm		
34	13.62 Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade : Two or more coats on new work over an under coat of suitable shade with ordinary paint of approved brand and manufacture	38.00	sqm		
35	Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.	95.00	sqm		
36	Lying of available malba at location instructed by Engineer In charge complete with all including labour and compaction.	1.00	cum		
	Total				
	Total in Words				

ANNEXURE-"B"

LIST OF APPROVED MAKES

1.	Ordinary Portland Cement	Ultra Tech, ACC, of 53 Grade or other equivalent brands approved by the Engineer in-charge
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2.	POP	Birla, JK Cement or as approved by the Engineer in-charge
3.	Putty	Birla, JK Cement or as approved by the Engineer in-charge
4.	OBD	Asian, ICI, Berger or as approved by the Engineer in-charge
5.	Enamel Paint	Asian, ICI, Berger or as approved by the Engineer in-charge

Note:-Contractors are requested to read the complete tender documents and visit the site before submission of Bids.

Contractor Signature with seal